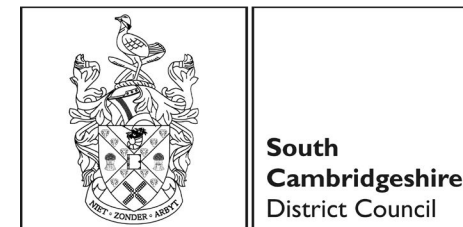


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 MAY TO 31 AUGUST 2009

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing

Councillor Simon Edwards

Environmental Services

Councillor Mrs Sue Ellington

Finance

Councillor Tony Orgee

New Communities

Councillor Dr David Bard

Planning

Councillor Nick Wright

Policy, Information and Communications

Councillor Tim Wotherspoon

Staffing

Councillor Mark Howell

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 1 May 2009

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Response to consultation on the A14 proposals Non-Key	Cabinet	14 May 2009		Planning Portfolio Holder Gareth Jones, Corporate Manager, Planning & Sustainable Communities, Keith Miles, Planning Policy Manager	Report and draft response
Air Quality Action Plan Key	Cabinet	14 May 2009	Environmental Services Portfolio Holder, 6 November 2008 (approval of Plan for consultation purposes)	Environmental Services Portfolio Holder Susan Walford, Health Protection Team Leader	Air Quality Action Plan, 06/11/2008 Environmental Services Portfolio Holder's Meeting Air Quality Action plan - Appendix, 06/11/2008 Environmental Services Portfolio Holder's Meeting
Biodiversity Supplementary Planning Document (SPD) Key	Cabinet	14 May 2009	Public consultation	New Communities Portfolio Holder, Planning Portfolio Holder Rob Mungovan, Ecology Officer	Report and SPD Communities Joint Portfolio Holders' Meeting

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Listed Buildings: Works to or Affecting the setting of Supplementary Planning Document (SPD) Key	Cabinet	14 May 2009	Public consultation	New Communities Portfolio Holder Barbara Clarke, Conservation Assistant, Stacey Weiser-Jones, Historic Buildings Officer	Report and SPD
Consideration of Water & Service Charges on Council-managed Travellers' Sites Non-Key	Cabinet,	14 May 2009	County Traveller Liaison Officer Gypsy & Traveller Strategic Officer Group	Cllr Mark Howell Debra Barrett, Traveller Site Team Leader	Report
Regional Spatial Strategy (RSS) for the East of England Single Issue Review to address Provision of Gypsy & Traveller Caravan Sites - Response to the Secretary of State's Proposed Charges Key	TBA	June 2009	Gypsy & Traveller Strategic Officer Group	Cllr Mark Howell Jonathan Dixon, Principal Planning Officer (Transport)	Report
Write Offs Non-Key	Council	21 May 2009		Finance Portfolio Holder	Report for information only

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Lee Phanco, Head of Revenues	
Sizes, terms of reference & appointments to committees, joint committees and working groups for 2009-2010 Non-Key	Council	21 May 2009		Leader of Council Richard May, Democratic Services Manager	Report
Appointments to Outside, Joint and other Member Bodies 2009/10 Non-Key	Council	21 May 2009		Leader of Council Richard May, Democratic Services Manager	Report
Annual Scrutiny & Overview Report 2009 Non-Key	Council	21 May 2009	Scrutiny & Overview Committee, 2 and 30 April 2009	Cllr John Batchelor Jackie Sayers, Scrutiny Development Officer	Report for information
Annual Climate Change Working Group Report 2009 Non-Key	Council	21 May 2009	Climate Change Working Group, 12 March 2009	Cllr Dr Stephen Harangozo Richard Hales, Strategic Sustainability Officer	Report for information

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Major Opposition Group Leader's Annual Report to Council 2009 Non-Key	Council	21 May 2009		Cllr Sebastian Kindersley	Report for information
Integrated Business Monitoring Reports and Updated Financial Position 2008/09 Non-Key	Cabinet End of Year Report	11 June 2009		Cllr Nick Wright, Planning Portfolio Holder Ian Salter, Performance Improvement Officer, Graham Smith, Best Value and Management Accountant	Report
Approval of Statement of Accounts including Annual Governance Statement 2008/09 Non-Key	Corporate Governance Committee	29 June 2009		Finance Portfolio Holder Adrian Burns, Head of Accountancy	Report and Statement of Accounts
Community Engagement Strategy Key	Cabinet	02 July 2009	Executive Management Team, 25 June 2008 Scrutiny & Overview Committee Consultation process with Partners, Parish Councils and Voluntary Sector	Leader of Council Gemma Barron, Partnerships Manager	Report and Draft Strategy

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Expenditure Outturn 2008/09 Non-Key	Cabinet	02 July 2009		Finance Portfolio Holder Adrian Burns, Head of Accountancy	Report for information
NI 179 (formerly Annual Efficiency Statement) Non-Key	Cabinet	02 July 2009		Finance Portfolio Holder John Garnham, Finance Project Officer	Report
Health and Safety Service Plan 2009-10 Key	Cabinet	02 July 2009		Environmental Services Portfolio Holder Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Food Safety Service Plan 2009-10 Key	Cabinet Council Food Safety Service Plan	02 July 2009 16 July 2009		Environmental Services Portfolio Holder Geoff Keerie, Principal Environmental Health Officer	Report and Plan
Review of Corporate Objectives & Annual Priorities	Cabinet Council	10 September 2009 24 September 2009		Leader of Council	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key				Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager	